

Academic Libraries 2018-19

Institution: Parkland College (147916)

User ID: P1479161

Overview

Academic Libraries Overview

<p>Welcome to the IPEDS Academic Libraries (AL) survey component. The purpose of the AL component of IPEDS is to collect information on library collections, library expenses, and library services for libraries in degree-granting postsecondary institutions.</p>	
Recent changes	
<p>There are no changes to the 2018-19 Academic Libraries component from the 2017-18 collection. Visit the Academic Libraries Resource page for additional reporting resources.</p>	
Data Reporting Reminders	
<p>Report all data for fiscal year (FY) 2018. Fiscal Year 2018 is defined as the most recent 12-month period that ends before October 1, 2018, that corresponds to the institution's fiscal year.</p>	
Coverage	
<p>Include data for the main or central academic library and all branch and independent libraries that were open all or part of the Fiscal Year 2018. Branch and independent libraries are defined as auxiliary library service outlets with quarters separate from the central library that houses the basic collection. The central library administers the branches. Libraries on branch campuses that have separate IPEDS unit identification numbers are reported as separate libraries.</p>	
Resources	
<p>To download the survey materials for this component: Survey Materials</p>	
<p>To access your prior year data submission for this component: Reported Data</p>	
<p>For more information about the previous survey: Academic Libraries Survey</p>	
<p>If you have questions about completing this survey, please contact the IPEDS Help Desk at 1-877-225-2568.</p>	

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Screening Questions**?** Were your annual total library expenses for Fiscal Year 2018:

<input type="radio"/>	Less than \$100,000	<input checked="" type="radio"/>	Greater than or equal to \$100,000
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Is the library collection entirely electronic?

<input checked="" type="radio"/>	No	<input type="radio"/>	Yes
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Library Collections/Circulation and Interlibrary Loan Services

Section I:
For all degree-granting institutions
with library expenses >0 and/or access to a library collection

NOTE - This section of the survey collects data on selected types of material. It does not cover all materials. Report the total number of each category held at the END of Fiscal Year 2018.

<u>Library Collections</u>	Physical		Digital/Electronic		Total
		Prior Year Amount		Prior Year Amount	
Books	80,618	91,871	199,230	6,427	
Databases			48	42	
Media	9,697	10,523	36,081	31,457	
Serials	191	239	49,014	63,022	
Total	90,506	102,633	284,373	100,948	374,879
Library Circulation	20,754	18,381	42,040	34,563	62,794

Does your institution have Interlibrary Loan Services ?

<input type="radio"/>	No		
<input checked="" type="radio"/>	Yes		
	<u>Interlibrary Loan Services</u>	Number	Prior Year Amount
	Total interlibrary loans and documents provided to other libraries	3,551	4,533
	Total interlibrary loans and documents received	1,320	1,359

You may use the space below to **provide context** for the data you've reported above. This context box will not be posted on the College Navigator Website.

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Expenses

**Section II:
For degree-granting institutions with
library expenses >= \$100,000**

Library expenses should be reported for the most recent 12-month period that corresponds to your institution's fiscal year that ends before October 1, 2018.

		Prior Year Amount
? Indicate the number of <u>branch and independent libraries</u> (exclude the main or central library).		0
? Expenses		Amount
Total <u>salaries and wages</u> for the library staff		728,333
Are staff <u>fringe benefits</u> paid out of the library budget?		
<input type="radio"/>	No	
<input checked="" type="radio"/>	Yes	Total Fringe benefits
		103,928
		105,912
Materials/services expenses		
One-time purchases of <u>books, serial back-files</u> , and other materials		77,837
<u>Ongoing commitments to subscriptions</u>		127,509
All other materials/services costs		17,830
Total materials/services expenses		223,176
		224,779
Operations and maintenance expenses		
<u>Preservation services</u>		0
All other operations and maintenance expenses		75,290
Total operations and maintenance expenses		75,290
		57,628
Total Expenses		1,130,727
Total Expenses (minus Fringe Benefits)		1,026,799
		989,215

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Prepared by

The name of the preparer is being collected so that we can follow up with the appropriate person in the event that there are questions concerning the data. The Keyholder will be copied on all email correspondence to other preparers.

The time it took to prepare this component is being collected so that we can continue to improve our estimate of the reporting burden associated with IPEDS. Please include in your estimate the time it took for you to review instructions, query and search data sources, complete and review the component, and submit the data through the Data Collection System.

Thank you for your assistance.

This survey component was prepared by:

<input type="radio"/>	Keyholder	<input type="radio"/>	SFA Contact	<input type="radio"/>	HR Contact
<input type="radio"/>	Finance Contact	<input checked="" type="radio"/>	Academic Library Contact	<input type="radio"/>	Other
Name:	<input type="text" value="Deb Probasco"/>				
Email:	<input type="text" value="dprobasco@parkland.edu"/>				

How many staff from your institution only were involved in the data collection and reporting process of this survey component?

<input type="text" value="6.00"/>	Number of Staff (including yourself)
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How many hours did you and others from your institution only spend on each of the steps below when responding to this survey component?

Exclude the hours spent collecting data for state and other reporting purposes.

Staff member	Collecting Data Needed		Revising Data to Match IPEDS Requirements		Entering Data		Revising and Locking Data	
	<input type="text"/>	hours	<input type="text"/>	hours	<input type="text"/>	hours	<input type="text"/>	hours
Your office	<input type="text" value="12.00"/>	hours	<input type="text"/>	hours	<input type="text" value="1.00"/>	hours	<input type="text"/>	hours
Other offices	<input type="text"/>	hours	<input type="text"/>	hours	<input type="text"/>	hours	<input type="text"/>	hours

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Summary**Academic Libraries Component Summary**

IPEDS collects important information regarding your institution. All data reported in IPEDS survey components become available in the IPEDS Data Center and appear as aggregated data in various Department of Education reports. Additionally, some of the reported data appears in your institution's Data Feedback Report (DFR). The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on your DFR. Data Feedback Reports will be available through the [Data Center](#) and sent to your institution's CEO in November 2018.

Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or ipedshelp@rti.org.

Library Collections/Circulation	Physical Collection	Digital/Electronic Collection
Books	80,618	199,230
Databases		48
Media	9,697	36,081
Serials	191	49,014
Total Collection	90,506	284,373
Total Circulation	20,754	42,040

Expenses	Amount
Salaries and wages	\$728,333
Fringe benefits	\$103,928
Materials/services expenses	\$223,176
Operations and maintenance expenses	\$75,290
Total expenses	\$1,130,727

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Edit Report

Academic Libraries**Parkland College (147916)**

Source	Description	Severity	Resolved	Options
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Screen: Collections/Circulation and Interlibrary Loan Services

Screen Entry	The number entered (199,230) is outside the expected range of between 4,499 and 8,355 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason:	This is correct. In FY17 we piloted a DDA/eBook ownership model. Ultimately, we found we were not able to offer as many titles through the DDA as we had hoped. For FY18 we moved back to a subscription access model. As a result, we have a significantly higher number of discoverable eBook titles to report in FY18.			
Screen Entry	The calculated value (284,373) is outside the expected range of between 70,664 and 131,232 compared to the prior year value. Please correct your data or explain. (Error #15027)	Explanation	Yes	
Reason:	This is correct based on the explanation for Error #15015.			